



***Night To Shine! At Salem Alliance Church, February 7th, 6pm-9pm / Doors open at 5:30pm for check-in, optional Hair, Makeup & Shoe-shine stations***

### **Hello Night To Shine Honored Guest!**

We are so excited for Night To Shine and have some wonderful things planned for you! Here are some details to help you feel prepared for the prom.

**Wondering what to wear?** The prom is a formal event so it is an opportunity for you to wear your best clothes, but we also want you to be comfortable. Formalwear is not required.

### **Optional Pre-Check in Details**

If you want to beat the lines on Feb. 7th then join us on February 6th for pre-check in. Pre-check in will be from 5:00 PM to 7:00 PM at Broadway Commons on the second floor in the Grant room (1300 Broadway St. NE Salem, OR 97301) this is the building across the street from Salem Alliance Church (555 Gaines St. Salem, OR 97301). Come to pick up your check-in materials, including a **FAST PASS**, so that when you arrive the following night for Night to Shine you can head straight to the FAST PASS check-in located in front of the main church entrance on 5th street.

### **Night of Event Schedule**

**Arrive & Park: The event location address is:** 555 Gaines Street NE, Salem OR 97301

We have an entire parking lot right by the church reserved for you to park! Look for signs and parking attendants to direct you.

5:30pm Check In Opens (the doors will remain closed until 5:30 PM)

- Check in will happen at the Faith Annex building (across the street from the church and near the parking lot, attendants on the sidewalk will direct you. Every guest will receive a name tag and lanyard. Here you will check-in your preferred buddy as well. After checking-in for the night you will head across the street to begin your prom experience.
- If you do **Pre-check** the day before then you will have a **FAST PASS** and can head straight to the check-in at the main church (Entrance on 5th street) and get connected with your buddy for the night (if we are providing you one).

5:30 Optional hair, makeup, and shoe shining.

5:45 Optional limo rides to the red carpet begin (limos will run until 8:00pm)

- Enjoy a fun limo ride with your buddy to the red carpet of your choice (we have a quiet entrance and a cheering fans entrance). We do have 1 handicapped accessible van.

6:00 The Prom officially starts! Things you can do:

- Get your portrait taken at one of two photo booths.
- Visit the Karaoke Room and sing a song.
- Enter the dance and have a wonderful time eating snacks, desserts and dancing.
- Visit the sensory room if feeling overwhelmed and need a break.

7:30 Special video message from Tim Tebow

9:00 End of prom, pick up your gift bag before you head home.

Have a safe drive home in your prearranged ride.

### **Who can join me (the guest) at Night to Shine?**

A maximum of 2 people can join you at the event.

Every guest attending Night to Shine is required to have a buddy. A buddy is a volunteer companion who will stay by your side throughout the entire evening to help make sure you have the most enjoyable night possible.

There are two ways to be paired with a buddy: 1) We can provide you with a buddy when you arrive at the event. 2) You may bring your own buddy (friend, relative, parent or caregiver).

NOTE: Your buddy cannot be another registered guest participant. A buddy does not use the respite room and stays with you for the entire evening.

In addition to the buddy each guest is allowed to have ONE family member/caregiver participate in the event with them. A family member/caregiver can stay with their guest and buddy through the entirety of the event OR may take advantage of the Respite Room. The respite room is a space set aside for family members/caregivers to enjoy food, connect with other families and rest while remaining onsite during the event. Family members/caregivers are allowed to move freely between participating in the event with their guest and resting in the Respite Room.

Both Preferred Buddies and Family members/caregivers need to register to attend the event with their guest. These links are located in the guest confirmation email, once the guest has registered.

*We know you may have questions, so please feel free to email us at [nighttoshine@salemalliance.org](mailto:nighttoshine@salemalliance.org) and we will get back to you as soon as possible!*

Looking forward to meeting you in person and having a wonderful night!

***Director Shannon Campbell and the Night To Shine Team***